



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Job Title: **Martial Arts Instructor**

Reports to: Youth and Family Coordinator

POSITION SUMMARY:

Instructs Martial Arts classes in a safe, enjoyable, and positive environment that promotes student wellness and engagement in accordance with YMCA policies and procedures.

ESSENTIAL FUNCTIONS:

1. Leads energizing, fun, safe, and educational group classes, as directed by the supervisor, to accomplish the YMCA mission and goals.
2. Answers questions from students to support them in achieving their goals related to healthy living. Maintains working knowledge of wellness and trends to provide effective information and support to members.
3. Builds effective, authentic relationships with students; helps students connect with each other and the YMCA.
4. Keeps accurate class attendance records and weekly returns records to YMCA staff.
5. Follows YMCA policies and procedures; responds to emergency situations.
6. Provides detailed lesson plans for each class session to YMCA staff.
7. Communicates class changes, cancellations, and rescheduling to YMCA staff, parents, and students in a timely manner – at least one week before the scheduled class if possible.
8. Communicates regularly with supervisors regarding status of the program.
9. Is present and paid for only the hour that is agreed upon as part of each semester's class.

YMCA COMPETENCIES (Leader):

Mission Advancement: Accepts and demonstrates the Ys values. Demonstrates a desire to serve others and fulfill community needs. Recruits volunteers and builds effective, supportive working relationships with them. Supports fund-raising.

Collaboration: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

Operational Effectiveness: Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience. Establishes goals, clarifies tasks, plans work and actively participates in meetings. Follows budgeting policies and procedures, and reports all financial irregularities immediately. Strives to meet or exceed goals and deliver a high-value experience for members.

Personal Growth: Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process. Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

QUALIFICATIONS:

1. Required certifications: CPR, First Aid, AED, national certification (ACE, NETA, AFAA, NASM) in group fitness instruction or YMCA Foundations of Group Exercise certification.
2. Certification in areas of expertise.
3. At least one year of experience teaching Martial Arts classes preferred.

PHYSICAL DEMANDS

1. Ability to conduct classes and activities.
2. Ability to perform all physical aspects of the position; including leading class, walking, standing, bending, reaching, and lifting.

HOURS/PAY RATE

1. Will work approximately 1.5-2 hours per week.
2. \$12.00 per hour, starting wage.